



WHERE LEADERS ARE MADE
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Mentor's Moment

Today's Topic: The General Evaluator's Role

More thoughts about the General Evaluator:

1. Purpose

- a. Our Founder, Dr. Ralph Smedley, said mentoring and evaluations were the two most important elements in Toastmasters
- b. No surprise, then, we have one member serving as the meeting General Evaluator
- c. The role as General Evaluator is to oversee the evaluation portion of each meeting

2. Best Practices

- a. When called on by the meeting Toastmaster, begin by explaining your role
- b. Then quickly summarize the role of your team members:
 - i. The Speech Evaluators
 - ii. The Timer
 - iii. The Grammarian
 - iv. The "Wizard of Ahs"
- c. When it's their turn, call on each member for their input
- d. Then do a brief evaluation of the meeting but **DO NOT** evaluate the speeches!
- e. If warranted, correct any errors made by the evaluators

3. Business Application

- a. Everything we do in Toastmasters has a direct application to the business world
 - b. As leaders, we need to evaluate the effectiveness of meetings, particularly the ones we organize and run
 - c. By calling on participants for their feedback on the usefulness and benefit of a meeting just concluded, you can get honest, real-time feedback on what is working and what needs to be refined
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